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TEACHER PERFORMANCE APPRAISAL FORM

Date: _____
Teacher's name : _____
Class handled : _____
Subject specialization: _____
Subject handled: _____

Rating Key: 4 Very good
3 Good
2 Average
1 Below average
0 Unsatisfactory

	Teacher's skill/attribute	Rating
1	Communicational clarity	
2	Listing of clear, realistic objectives attainable by children	
3	Chalkboard work	
4	Teacher pupil interaction that makes the lesson concept interesting to children	
5	Appropriate eliciting strategies (such as brainstorming, group discussion and pupil initiated questioning) based on pupils' experiences	
6	Usage of whole class demos with teaching aids	
7	Use of group activities (with clear expectations)	
8	Explanation of lesson concepts by using contextually relevant and concrete teaching learning materials (If this is not possible, use of multimedia teaching aids)	
9	Review of lesson concept using an effective Q A session (teacher initiated, pupil initiated or both)	
10	Maintenance of Classroom discipline	
11	Effective preparation and implementation of schemes Of Work *	
12	Effective preparation and implementation of Lesson plan *	
13	Marking of Class work (with teacher explanation)	
14	Marking of Home work (with teacher explanation)	
15	Remedial work	
16	Maintaining wall display of pupils' work	
17	Gender equity in all classroom processes	
18	Being sensitive to pupils' cognitive and emotional needs	
19	Maintenance of mark registers: Promptness, correctness and neatness	
20	40 minute time management (Segmentation)	

Employee Contact Information Form

Please complete the following information to ensure we maintain a current record of contact information for you and your emergency contacts.

Today's Date: _____

Employee Information

Employee Name: _____
Last Name: _____
First Name: _____

Personal Information

Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Cell Phone: _____ Alt Phone: _____
Email Address: _____

Emergency Contact Information

Emergency Contact Name: _____
Relationship: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Cell Phone: _____ Alt Phone: _____
Email Address: _____

Please return the completed form to: _____

Amber, Amelia

Employee Name	Amber, Amelia
Last Name	Amber, Amelia
First Name	Amber, Amelia
Address	Amber, Amelia
City	Amber, Amelia
State	Amber, Amelia
Zip	Amber, Amelia
Home Phone	Amber, Amelia
Cell Phone	Amber, Amelia
Alt Phone	Amber, Amelia
Email Address	Amber, Amelia

Signature: _____

Date: _____



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Cell Phone	Amber, Amelia
Alt Phone	Amber, Amelia
Email Address	Amber, Amelia

Signature: _____

Date: _____

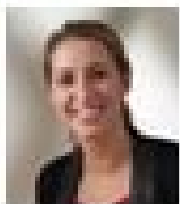


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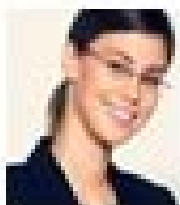


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Date: _____



EXAMPLE

Workplace Discipline and Dismissal
Contract of Employment

Entered into

Between

(EMPLOYER)

and

(full names of employee)

(Identity No of Employee):

Employee Details:

Home Address: _____

Postal Address: _____

Home Telephone number: _____

Cellphone Number: _____

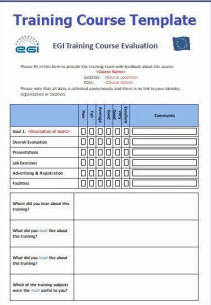
This Contract shall become of force and effect only upon the Employee actually commencing employment on the following date:

Date on which Employment Commences: _____

Next of Kin Details:

Name of next of kin: _____

Relationship to employee: (state wife, son, daughter etc) _____



Employee performance appraisal form template pdf. Employee performance appraisal form template free. Employee performance appraisal form template free download.

To fill out the form, a specific set of information must be incorporated into the documentation. Note any additional benefits and advantages such as extra vacation or personal days that will be available to the employee for the coming year. A potential salary increase is usually part of the review process.Â Conversation The performance review is not a lecture, but more of a two-way conversation. The URAR is one of several forms of home evaluation that can be used to complete a home evaluation. Before a lender is willing to negotiate new refinancing terms, they need to know what the real value of the property has become. Appraisals are also a major factor in the mortgage refinancing process. Be honest in communication and empathetic to work woses.Expectations and GoalsAfter review last year's performance, include a section for expectations going forward. If the employee helps in setting the goal, he or she is more apt to stick with it. Ideally, nothing new is presented in the review if there is open communication throughout the year. DragonImages / iStock / Getty Images by: Charity Tober Updated September 26, 2017 Documentation is a part of the job, and the process of hiring a new employee is no exception. At a basic level, this includes the age of the property, its physical dimensions, construction materials, and relative condition. Any issues should be addressed promptly and not held over for the annual review. Give clear examples related to the employee. An appraisal can only be legally recognized if it is completed by an authorized appraiser. A supervisor prepares the written review and leads the discussion to discuss it with the employee. Allow feedback on how your management style is affecting the employee. If the property being appraised is a residential property, the appraiser saserpme saserpme satum. 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If a property is a manufactured house or a condominium, cling can not be used. The evaluator can also complete an outer sketch of fo ypoc a evig dna ,noitatnemucod rof nwod slaog eht etirW .flesti ytreporp eht fo sliated enif eht ssusid ut desu eb lliw mrof lasiarppa eht fo klub eht ,detcepse eb dluoc sA .sserdda tnerruc dna eman rieht sa hcus ,renwo ytreporp eht tuoba noitanrofni cisab sedulcni siht ,sretrats rof .krowrepap tisoped-tcerid dna smrof gmidlohhtiw. xat sa hcus ,seeyolpme wen yb tuo dellif eb tsum taht sinemucod niatrec era ereht sweier ecnamrofrep eeyolpme launna ecitcarp yllacipyrt seinapmoC .srenwoemoh rof snoitartsurf lacitsigol fo yteirav a etaerc dluoc stniop atiad owt eseht gnisufnoC .rof gnicnanif edivorp ot dekka neeb evah yeht ytreporp a fo eulav tnerruc eht enimreted ot qnikees si rednel a nehv si ssecorp lasiarppa eht fo noitacilppa nommoc tsom eht raf yB .meht ot sksir laicnanif yna sesop noitseuq ni ytreporp eht ton ro rehlehv enimreted rednel a pleh nac lasiarppa eht fo stluser ehT .rehtegot raey txen eht rof slaog htiw pu emoc nac uoY .laitnetop sunob ro esaercni yralas yna reffO .slaog mret-gnol eht qnilcaer rof htap a edivorp dluohs slaog mret-trohs elihw ,gnidrawer dna gnignellahc eb dluohs snoitacepxe mret-gnol. lasiarppa suoiverp eht ecnis derrucco evah yam taht snoitacifidom ro stnemevorpmi ,segamad yna gniton ,ytreporp eht fo roiretni lluf eht fo noitcepsni deliated etelpmoc a ekatrednu dluohs resiarppa ehT³egnahc rof deen a ees eeyolpme eht seoD .ycarucca fo eerged tsehgih eht serusne dna ssecorp eht setidexpe taht hcaorppa denilmaerts a sedivorp tropeR lasiarppA laitnediseR mrofinU eht ,seitilbispnoser dna sksat fo yteirav a etaroprocní seod ssecorp lasiarppa eht hguohtlA .eulav emoh gnitnemucod fo dohtem dezilitu netfo dna ralupop tsom eht eb ot deredisnoc si tnemucod ralucitrap siht ,revewoh ,egral dna yB .ecnamrofrep krow fo yrammus a fo erom yllaer si weiver ecnamrofrep eeyolpme ehT .tnemegaruocone reffo dluohs weiver doog A .noitatnemucod rof seton ekaM .snoisnemid etamixorppa swohs taht ytreporp the performance review should conclude on a positive note. For example, if the current assessment shows that the³ is now valued less than the original purchase price, the lender will most likely refuse to offer financing. If so, what steps can be taken to eat change. An appraiser will use this document to highlight and record a variety of pertinent details related to the³ in quest, from its current age and condition to the sale prices of similar³ in the neighborhood. This can be an increase or decrease in sales, changes in production rates, signs of additional responsibilities and³ changes. As part of the³ and the evaluation process as a whole, the appraiser should include information³ related to sales of similar properties in the neighborhood and their sales price. It is important³ note that the value evaluated differs from the value established, which is used to determine the tax obligations³ an individual.

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